

Application Guidelines on Training Program for Acupuncture and Moxibustion of Meiji University of Integrative Medicine

1. Subjects

Those who are enrolled in medical school (including schools of traditional, complementary or integrative medicine) or who work in the field of medicine. Any other subjects who are interested in participating in the program approved by the President of Meiji University of Integrative Medicine will be accepted.

2. Application Requirements

1) Submission of application form 6 month prior to the applicant's scheduled arrival date is mandatory. The form should be sent via e-mail at sec_scie@meiji-u.ac.jp. Receipt of the submission will be sent by the administrative office within seven business days. In case the applicants do not receive the submission receipt mail, please send an e-mail of confirmation.

2) Communication skills in English or Japanese is required.

3. Program

The following is a typical schedule of the training program

WEEK 1					
Time	Monday	Tuesday	Wednesday	Thursday	Friday
a.m.	Orientation : ■ overview of the training program ■ Campus Tour	Clinical Observation at Affiliated Acupuncture and Moxibustion Center	Clinical Observation at Affiliated Acupuncture and Moxibustion Center	Clinical Observation at Affiliated Acupuncture and Moxibustion Center	Clinical Observation at Affiliated Acupuncture and Moxibustion Center
p.m.	Introduction of Education at Meiji University of Integrative Medicine	Lecture on History and Basic Concept of Japanese Acupuncture	Practical Training on Basic Japanese Acupuncture Technique	Practical Training on Basic Japanese Moxibustion Technique	Practical Training on Advanced Acupuncture and Moxibustion Technique

WEEK 2					
Time	Monday	Tuesday	Wednesday	Thursday	Friday
a.m.	Clinical Observation at Affiliated Acupuncture and Moxibustion Center	Clinical Observation at Affiliated Integrative Medicine Center	Clinical Observation at Affiliated Integrative Medicine Center	Clinical Observation at Affiliated Acupuncture and Moxibustion Center	Clinical Observation at Affiliated Acupuncture and Moxibustion Center
p.m.	Lecture on Research Activities in Meiji University of Integrative Medicine			Summarization of the Training (preparation for the presentation by the trainee)	Summarization of the Training (presentation by the trainee and discussion with the faculty)

Notes: The period and the contents of the program will be modified depending on the number of the trainee, schedule of faculty, school events or national holidays during the period. Requests by the trainee will also be taken into account.

4. Fee

A minimum of 30,000 JPY/wk/person for the first week will be charged. Additional fee at a rate of 10,000 JPY/wk/person will be charged for the applicants who require two or more week program. The fee will include issuance of certificate and expendable supplies such as acupuncture needles, moxa, alcohol swabs or other materials used during the training course. Note that accommodation, transportation and meals are not included in the fee.

5. Accommodation/Transportation

The school will not arrange trainee's accommodation, transportation and meals. They should be arranged on trainee's own responsibility.

6. Issue of certification

The trainee who completed above program will receive certification at the end of the course.